

GRADUATE STUDIES

CENTENARY
COLLEGE OF LOUISIANA

1983-85

SHREVEPORT, LOUISIANA 71134-0188

Established 1825

GRADUATE BULLETIN 1983-85

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THE PROVISIONS of this bulletin do not constitute an offer for a contract which may be accepted by students through registration and enrollment in the College. The College reserves the right to change any provision or requirement, including fees, at any time with or without notice. The College also reserves the right to require a student to withdraw from the College for cause at any time.

FAILURE to read this bulletin does not excuse students from the requirements and regulations. Centenary College does not discriminate on the basis of handicap in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified by federal laws and regulations. The designated coordinator for College compliance with Section 504 of the Rehabilitation Act of 1973 is Mr. Jessie Outlaw.

CENTENARY COLLEGE offers admission without regard to color, race, sex, or religion, and follows the guidelines for records established by the Family Educational Rights and Privacy Act (1974).

CENTENARY COLLEGE is an equal opportunity institution.

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GENERAL INFORMATION

HISTORY AND LOCATION

Centenary College is a liberal arts institution which provides superior education for students capable of intellectual leadership and for those who can benefit from study in an academic community where excellence is encouraged and individuality is respected. Such a community is fostered by the residential nature of the campus, an important factor in the development of the Centenary educational experience.

As an institution of The United Methodist Church, Centenary College believes that knowledge and religious faith have to be linked if one is to enhance the meaning of the other. The College strives to challenge its students to serve society by exemplifying the highest Christian ethic. Our educational philosophy is thus supported by and founded on a Judeo-Christian heritage which emphasizes the wholeness of human life, the interrelatedness of knowledge, and the dignity of man.

Established in 1825 as the College of Louisiana, in Jackson, the school merged in 1848 with Centenary College, which had been founded six years earlier by the Methodist Church in Clinton, Mississippi. In 1908, accepting a generous offer of land and support from the Atkins family and a group of friends, the College moved to Shreveport.

Centenary College is fully accredited by the recognized regional and national agencies and is approved by the University Senate of The United Methodist Church. Centenary is accredited by the Southern Association of Colleges and Schools.¹

CAMPUS AND FACILITIES

The academic heart of the College is the Magale Library, which at present houses over 145,000 volumes as well as a large collection of periodicals, music and dramatic recordings, microfilm materials, and nearly 1,000 paintings and objets d'art. Cooperative arrangements with the Green Gold Library System (serving northwest Louisiana), the Southern College University Union (centered at Vanderbilt University), and the AMIGOS System give access to books and periodicals that are not available on the campus. The library maintains the ERIC materials. With the exception of the archives and rare books, the library maintains open shelves. During the academic year, the Magale Library is open from 8:00 a.m. until midnight, Monday through Thursday, from 8:00 a.m. to 4:30 p.m., Friday, from 1:00 p.m. to 5:00 p.m. on Saturday, and from 2:00 p.m. to midnight on Sunday. This schedule is subject to change. Holiday schedules are announced.

The golden geodesic dome is the health and physical education facility of the College. The Crumley Memorial Gardens, a gift of Mr. and Mrs. Howard Crumley in memory of their son, enhance the beauty of the campus, especially during azalea season.

There are many distinctive buildings on campus. Brown Memorial Chapel, the gift of Paul M. Brown (Chairman Emeritus of the Board of Trustees) and Colonel S. Perry Brown (a Life Member of the Board) in memory of their parents, will seat the entire student body and faculty in their present numbers.

The Marjorie Lyons Playhouse, gift of Trustee Charlton H. Lyons, Sr., and his family, is one of the most beautiful and well-equipped college theatres in the country and the home of the Rivertowne Players, the College drama group. The Ed E. Hurley Memorial Music Building, a gift of Mrs. Gladys Hurley (another Life Member of the Board of Trustees) in memory of her late husband, houses the Centenary College Hurley School of Music and provides sound-proof studios and practice rooms, a recording studio, a music library, and a spacious recital

¹Also, the College maintains membership in the American Association of Colleges for Teacher Education, the American Association of Collegiate Registrars and Admissions Officers, the American Association of University Women, the Conference of Louisiana Colleges and Universities, the Council for Advancement and Support of Education, the Institute of International Education, the Louisiana Academy of Science, the National Association of Schools and Colleges of The United Methodist Church, the National Association of Schools of Music, and the Southern College University Union, Inc. The undergraduate program in chemistry is approved by the American Chemical Society.

hall. The Dean R.E. Smith Building, a gift of the Louisiana Conference of the United Methodist Church, has classrooms, meeting rooms, and faculty offices and contains the Nellie P. Kilpatrick Auditorium, named in memory of an Honored Trustee of Centenary College by Act of the Board of Trustees. The Mickle Hall of Science houses all the science departments, the departments of mathematics and education, as well as the Computing Center (with a Burroughs 1905 computer system), and the rehearsal hall and studio of the Centenary College Choir, an internationally famous singing group. The Centenary Choir rehearsal hall and studio were furnished through the generosity of Mrs. G.M. Anderson, a trustee of the College, and the late Mr. Anderson. Jackson Hall, named to commemorate the original site of the College, houses the humanities departments. Administrative offices are located in Hamilton Hall, a gift of Mr. and Mrs. D.P. Hamilton. Mrs. Hamilton was a trustee of the College and a member of the first graduating class in Shreveport. The Meadows Museum of Art houses the Jean Despujols Collection of Indochinese Art, which was a gift of Algur H. Meadows, an alumnus.

GRADUATE PROGRAM

PURPOSE The Graduate Program was established to provide superior professional training for capable students. The Graduate Faculty is composed of professors with outstanding academic credentials as well as expertise and experience in the non-academic sector. Because graduate enrollment is purposely selective and limited, these professors work closely with individual students. The graduate student assumes great responsibility in all course work and should recognize the importance of improving professional competencies through scholarly research and the true mastering of subject matter as opposed to merely passing courses. The student must be aware of the necessity of continued study in order to remain informed and proficient in his special field.

ADMINISTRATION The Dean of the College is the administrative officer responsible for the graduate programs. The Dean and the Graduate Council are charged with the general administration of the programs.

The Graduate Council is composed of the following: the Dean of the College, the Dean of the School of Business, the Chairman of the Education Department, the Registrar, the Vice chairman of the Educational Policy Committee, the Chairman of the Personnel and Economic Policy Committee, and two faculty members-at-large, nominated by the Faculty Organization Committee, approved by the President, and formally accepted by the Faculty. The members-at-large will serve staggered terms of two years.

It is desirable for all three academic divisions to be represented among the chairmen of faculty committees and the members-at-large. It is from these members the Council selects its chairman for the year.

The Graduate Council is responsible for the criteria for admission to graduate programs and satisfactory progress toward degrees, and for policies pertaining to personnel, curricula, degree requirements, and finances. Proposals relating to any of these areas may originate with the Dean, members of the Council, or any faculty or administrative officer of the College and should be sent to the Dean and the Chairman of the Graduate Council. Proposals for new graduate programs come to the Graduate Council with majority approval from the department seeking the program. The Graduate Council submits its recommendations to the Faculty for approval. Graduate academic appeals are made to the Graduate Council.

The Faculty Personnel and Economic Policy Committee and the Graduate Council cooperate in interviewing and recommending new faculty members and in recommendations for promotion and tenure.

The Graduate Council receives from each faculty member teaching graduate courses a report yearly in which the Council is apprised of the professor's professional activities relating to graduate program responsibilities, including research and publications.

DEGREES Centenary awards two graduate degrees; the Master of Business Administration and the Master of Education (awarded in Elementary Education, Elementary School Administration, Secondary Education, Secondary School Administration, and Supervisor of Instruction.)

ADMISSIONS

Admission to the Graduate School of Business is under the supervision of the Dean of the School of Business. All correspondence concerning admission should be sent to the Dean of the School of Business, Centenary College, P. O. Box 4188, Shreveport, Louisiana 71104-0188, telephone (318) 869-5141.

Admission to a degree program in graduate education is under the direction of the Chairman of the Education Department. All correspondence concerning admission to the Master of Education program (degree status) should be sent to The Chairman, Education Department, Centenary College, P.O. Box 4188, Shreveport, Louisiana 71134-0188, telephone (318) 869-5223.

All correspondence concerning admission to non-degree graduate education courses should be sent to The Director of Continuing Education, Centenary College, P.O. Box 4188, Shreveport, Louisiana 71134-0188, telephone (318) 869-5115.

REGULAR ADMISSION

Degree Status. No student pursuing an advanced degree will be considered for regular admission until all of the following are received and evaluated:

1. Completed application form with a \$20 non-refundable application fee. This is a one-time-only charge.
2. Complete official transcript of work completed at each college or university attended.
3. (A.) Results of the Graduate Management Aptitude Test for Graduate Study in Business must be submitted. The test must have been taken within five years of the date of admission to Graduate School, or within the first twelve hours of graduate work.
(B.) Results of the Graduate Record Examination Aptitude Test or National Teacher Examination Test (Core Battery and Area), and a copy of teaching certificate for those seeking a degree in education. These tests must have been taken within five years of the date of admission to Graduate School or within the first twelve hours of graduate work. A minimum NTE score will equal that for meeting regular certification requirements. The undergraduate GPA and other considerations are a part of the evaluation for suitability for graduate work. Other tests, without prior catalog publication, may be required of persons pursuing a degree. A GRE score at or above the 25th percentile in the verbal ability and quantitative ability (advanced test) in educational administration is acceptable for further consideration.
4. Master of Education students must present a 2.5 composite grade point average on all undergraduate work to be considered for regular admission.
5. Admission to a graduate program does not imply admission to candidacy for a graduate degree.
6. A student must have been in good academic standing in all institutions previously attended.
7. An English proficiency examination, including writing skills, will be administered as a prerequisite to being admitted to a degree program in education.

NOTE: For admission requirements for those entering as special non-degree students, see "Non-degree Status," page 5.

SPECIAL ADMISSION

Outstanding graduating seniors in the final semester of the undergraduate program at Centenary may, with permission of the Dean and the Chairman of the Department, be admitted to a maximum of six hours of graduate course work exclusive of Institute courses. Should the student fail to graduate (and certify, if in education) at the close of the semester, credit for the graduate level work will be denied.

CONDITIONAL STATUS — An applicant who does not meet the requirements of a regular graduate student may be granted conditional status by the Chairman of the Department.

REMOVAL OF CONDITIONAL STATUS — The removal of conditional status and continuance in the graduate program are determined by:

1. Completion of regular admission procedures.
2. Completion of twelve semester hours of graduate work, exclusive of Institute courses, maintaining a cumulative grade point average of 3.0 or better, and including no more than two courses with a grade of "C" or lower.
3. If regular status has not been attained after completing twelve semester hours, a student may not continue to pursue courses until all requirements are met.
4. A student on conditional status who fails to qualify for regular status upon completing twelve semester hours of work may not later be admitted to candidacy for a degree.

RE-ADMISSION — Graduate students whose study is not continuous in the Centenary College Graduate Program must apply for re-admission to the Graduate Program. The application for re-admission is made to the Chairman of the Department in the case of Master of Education students. Non-degree students should apply to The Director of Continuing Education. Application for re-admission to the Master of Business Administration program is made to the Dean of the School of Business.

NON-DEGREE STATUS — Any person who has earned a bachelor's or master's degree in education from a regionally accredited college or university and wishes to take a course or courses in education but is not interested in pursuing another degree must submit the following:

1. Completed application form with a \$20 non-refundable application fee. This is a one-time-only charge.
2. Photostatic copy of teaching certificate.

NOTE: Courses completed while one is classified as a non-degree or post-master's student may be considered for application toward a degree at a later time, provided that all other requirements have been fulfilled. This credit must have been earned no more than six years prior to completion of the degree requirements.

A ADMISSION OF TRANSFER STUDENTS

An applicant who has attended another graduate school and has earned at least a 3.0 average on all graduate work is eligible to apply for admission to the Graduate Program at Centenary. The transfer student must also meet all admission requirements listed under the regular admission section; furthermore, eligibility for re-admission to the college from which the student has transferred is essential.

An applicant who has attended another graduate school and whose average on all graduate work is below 3.0 but not lower than 2.5, may be eligible for conditional admission to the Centenary Graduate Program by action of the Graduate Council.

An applicant with a grade of "I" from another school will be denied admission to the Centenary Graduate Program.

T TRANSFER OF CREDIT

In individual cases, a student, with the approval of the Chairman of the Department, may transfer a maximum of six semester hours of graduate credit earned in an accredited college or university with the following provisions:

The grade in each course accepted must be "B" or better.

Each course must be acceptable to the pattern of student's degree program at Centenary College.

The work considered for transfer must have been completed before the student registers in the graduate program.

The credit must have been earned within five years or less prior to the student's acceptance into a graduate program.

No graduate credit will be allowed for work done by correspondence study.

The student must make a written request to the Chairman of the Education Department or School of Business on or before the completion of twelve semester hours for any consideration to be given for transfer credit.

FINANCIAL INFORMATION*

APPLICATION FEE — A *one-time* non-refundable application fee of \$20 will be assessed each person making first-time application for graduate admission to Centenary College of Louisiana.

TUITION — 1. \$75 per semester hour of credit course work at the graduate level. (1983-84) — 2. (A). A teacher may enroll at the graduate rate for undergraduate courses provided the applicant has either a valid teaching certificate or has had a valid teaching certificate and needs no more than six semester hours to renew the certificate. (A temporary certificate does not meet this requirement.) — 2. (B). Students in the Master of Business Administration program who hold a bachelor's degree may correct entrance deficiencies for undergraduate work at the graduate fee on recommendation of the Department and Dean. — 3. Graduating seniors who are approved for taking a maximum of six hours of graduate course work in addition to their undergraduate program will pay the regular undergraduate costs for full- or part-time undergraduate course work.

AUDITING FEE — Any student may be admitted to regular classes for audit by meeting admissions requirements, receiving the approval of the Chairman, and by paying an audit fee. The audit fee is the same as the fee charged for registering for credit.

VEHICLE REGISTRATION FEE — Each student using or parking a motorized vehicle on the College campus or parking lots between 8:00 a.m. and 4:30 p.m. must register the vehicle in the Business Office at the time of registration for classes and pay a \$10 vehicle registration fee. This fee covers the period from September 1 through May 31.

LATE REGISTRATION FEE — Any student registering after the close of the regular registration period will be charged an additional late registration fee of \$25.00.

CHANGE OF REGISTRATION FEE — After registration is completed, a fee of \$10.00 is charged for any change of registration (i.e., for each course dropped, added, or modified) not initiated by the College.

GRADUATION FEE — Candidates for all advanced degrees will pay a graduation fee of \$25.00 which includes the cost of the diploma. The student will also pay the rental of the academic gown, cap, and hood.

TEXTBOOKS — All textbooks used in the College are on sale in the Centenary Bookstore located in the Student Union Building.

TRANSCRIPTS OF CREDIT — Any person who has earned credit may obtain a certified copy of his record, provided he is in good standing with all departments of the College. The first transcript is furnished without charge, and a fee of \$2.00 is charged for each additional transcript.

PARKING FINES — Students who receive parking tickets must present the ticket and pay the fine at the Business Office in Hamilton Hall.

**Subject to change without notice or prior publication.*

FINANCIAL ASSISTANCE — Information concerning availability of loan funds may be obtained from the Director of Admissions and the Director of Financial Aid.

WITHDRAWAL AND REFUND POLICY — Official withdrawal is the date the student receives the approval of the Dean of the College for his withdrawal; and all refunds are based on that date, regardless of the date of last attendance. Withdrawal forms are available at the office of the Dean of the College. The completed form bearing the proper signatures must be filed at the Registrar's office.

During the fall and spring semester the following policy applies:

1. A service charge of \$25.00 is made for withdrawal even if the student does not attend a class.
2. During the first three weeks after classes begin, three-fourths of the tuition is refunded.
3. After the third week and during the sixth week after classes begin, one-half of the tuition is refunded.
4. After the sixth week of classes, no refunds are given.
5. No refunds are given for the four-week summer courses after the first week of classes.

Board for that part of the semester or summer session which has not been used will be refunded regardless of the date of the official withdrawal; room rent cannot be refunded, however. Students who are separated from the College as the result of disciplinary action forfeit all refund rights.

ACADEMIC REGULATIONS

Graduate students are expected to assume responsibility for becoming fully acquainted with regulations and requirements of the Graduate School.

GRADING SYSTEM — Grades are given at the end of each semester. The grading system includes the letter grades of A, B, C, F and I. A student will not be granted graduate credit for any course in which a grade of less than C is received

REPEATING COURSES — A graduate student may repeat a course in which a grade of "C" was earned. The original "C" will remain on the transcript and count toward the total of three for dismissal. The repeated grade will be averaged with the original "C" in grade computation.

AUDITING COURSES — Students auditing courses will not receive credit nor will they be permitted to take a credit examination on work audited.

PROBATIONARY STATUS AND DISMISSAL — A student who makes below a 3.0 grade point average will be placed on probation, and if he fails to raise that grade point average to at least a 3.0 average in the following semester, he will be dropped from the program.

Students who make more than two grades below a "B" will be dropped from the graduate program.

WITHDRAWAL — Failure to attend classes does not constitute withdrawal. Official withdrawal is the date the student receives the approval of the Dean of the College for his withdrawal.

BUSINESS ADMINISTRATION

Applicants to the master's degree program holding bachelor's degrees from accredited institutions may be admitted to the graduate program if the admission requirements on pages 4-5 are met and personal attributes indicate the ability to pursue advanced study successfully. Some applicants may be admitted conditionally.

Applicants must present evidence of adequate preparation in their undergraduate or

graduate work in business, or be willing to complete undergraduate deficiencies. Deficiencies may be satisfied by (a) completion of the prerequisite undergraduate courses at Centenary College, (b) a satisfactory score on a standardized professional test in the subject area, (c) CLEP credit.

Business 203:	Principles of Accounting
Business 204:	Principles of Accounting
Business 321:	Principles of Management
Business 346:	Principles of Marketing
Business 425:	Business Finance
Economics 201:	Principles of Economics
Economics 202:	Principles of Economics
Economics 301:	Statistics
Economics 302:	Statistics
Economics 329:	Money and Banking

The Master of Business Administration Degree at Centenary College requires a minimum of thirty (30) semester hours of graduate work. The student is required to take the following courses for a total of twenty-seven (27) semester hours of work:

Business 501:	Advanced Accounting Theory
Business 502:	Managerial Accounting and Controllershship
Business 511:	Financial Management
Business 512:	Investment Analysis
Business 521:	Business Policy and Decision-Making
Business 533:	Marketing Theory
Business 534:	Marketing Management Seminar
Economics 541:	Microeconomics
Economics 542:	Macroeconomics
Electives:	(3) Three Hours

Inasmuch as the program is designed as a night offering, it is anticipated that a graduate student may enroll for a maximum of six semester hours during the regular semester and during the summer session. The student must have earned all credit applied to the Master's degree within six years of the date of the conferral of the degree.

Each student in the graduate program is required to pass a final comprehensive examination covering the areas of his or her study. The examination will be written and will be conducted within one month prior to the date of the conferral of the degree. Only one re-examination will be allowed.

MBA COURSE DESCRIPTIONS

BUSINESS 501: ADVANCED ACCOUNTING THEORY 3 hours

A study of the development of accounting theory since the mid 1930's. Considers controversial issues and the changing philosophy in developing and formulating accounting principles and financial reporting standards.

BUSINESS 502: MANAGERIAL ACCOUNTING AND CONTROLLERSHIP 3 hours

Managerial requirements and uses of accounting information. The function of the controller in management, analysis of financial conformation, flexible budgeting, capital budgeting and breakeven analysis. Analysis of cost-profit-volume relationships, direct costing, historical costs, current cost, and price level adjustment.

BUSINESS 503: ACCOUNTING SEMINAR 3 hours

Seminars are offered as the need is determined by the department. No more than three (3) credits in Accounting Seminars may be counted in the graduate program *nor* more than six (6) credits of any combination of the Accounting Seminars or Accounting Independent Studies may be counted in the graduate program.

BUSINESS 511: FINANCIAL MANAGEMENT 3 hours

The management of financial resources including cash, receivables, inventory, and capital assets along with sources of current and long-term financing of those assets. Emphasis is placed on analytical and decision-making aspects of the financial management function.

- BUSINESS 512: INVESTMENT ANALYSIS 3 hours
An evaluation of capital markets and of analytical techniques useful for security analysis. Emphasis will be placed on the analysis of stocks and bonds in portfolio management.
- BUSINESS 516: ADVANCED REAL ESTATE 3 hours
A graduate course designed to enable a person to understand the real estate field, property ownership, and ownership transfers. Current developments in the field are considered.
- BUSINESS 521: BUSINESS POLICY AND DECISION-MAKING 3 hours
Policy formulation and implementation. Decision-making and coordination in solving management problems in the various functional areas of production, marketing, finance, personnel, and general administration of the enterprise.
- BUSINESS 522: SEMINAR IN PERSONNEL MANAGEMENT 3 hours
Advanced study of selected topics in personnel administration, emphasis given to those which are of current importance and those which meet specific student needs. Individual and group research projects. Reading, case studies, and discussion with guest speakers.
- BUSINESS 523: SPECIAL PROBLEMS IN MANAGEMENT 3 hours
Application of concepts and techniques of management to a particular firm or to special problems in one or more firms or establishments, may be individual or by the group. Final written report with recommendations required.
- BUSINESS 524: MANAGEMENT INFORMATION SYSTEMS DESIGN 3 hours
The course examines the information flow between various points of decision within functional areas of a variety of organizations. An attempt is made to develop an understanding of the routine information flow and how it can be made more effective and efficient in terms of handling, procession, refining, and dissemination.
- BUSINESS 525: MANAGEMENT SEMINAR 3 hours
Investigation and analysis of contemporary management topics of significance to business and non-business organizations.
- BUSINESS 531: MARKETING PROBLEMS 3 hours
Use of the case approach to marketing problems involving the retailer, wholesaler, and manufacturer. Channels of distribution, pricing, the product, and the consumer aspects will be stressed.
- BUSINESS 532: ADVANCED CONSUMER BEHAVIOR 3 hours
Studies the behavioral facets of the marketing field, including the cultural and social stratification, reference groups, the nature and influence of individual predispositions, the effect of persuasive communication, diffusion of innovations and the learning process.
- BUSINESS 533: MARKETING THEORY 3 hours
Study of the theoretical social and economic aspects of distribution. Includes environmental constraints, structure, pricing, product innovations, consumer problems, marketing logistics, and institutions and their interrelationships.
- BUSINESS 534: MARKETING MANAGEMENT SEMINAR 3 hours
Topical problems will be developed from an industry viewpoint and the firm's marketing activities in relationship to the industry.
- BUSINESS 540: INDEPENDENT STUDY 3 hours
A course which permits graduate students to do independent reading and research.
- BUSINESS 550: OIL AND GAS ACCOUNTING 3 hours
Accounting for the production, refining, and distribution of oil and gas with emphasis on production.
- BUSINESS 595: SELECTED TOPICS 3 hours
A detailed study of an area of business not normally covered in regular business courses.
- ECONOMICS 541: MICROECONOMICS 3 hours
Advanced study of price theory, monopoly, oligopoly, competition, income distribution, and other aspects of microeconomic theory.
- ECONOMICS 542: MACROECONOMICS 3 hours
Advanced study of economic organizations, economic role of government, national income and product, consumption, investment, saving, fiscal and monetary theory and

policy, and other aspects of macroeconomic theory.
 ECONOMICS 544: ECONOMICS SEMINAR 3 hours
 Investigation and analysis of topics of significance to business, labor, and government.

MASTER OF EDUCATION

If a person has a degree in a field other than education and is not certified to teach, he may enroll in Master of Education courses while completing certification requirements at Centenary. The student must be within twelve hours of completing undergraduate work in order to enroll concurrently in courses at the master's level. A teacher may enroll at the graduate rate for undergraduate courses only if he either has a valid teaching certificate or has had a valid teaching certificate and is pursuing six semester hours or less for renewing certification. Also, a person may take no more than six graduate semester hours before completing all undergraduate certification requirements.

MAXIMUM COURSE LOAD

A graduate student may enroll for a maximum of twelve semester hours in a regular semester and twelve semester hours in a summer term, six hours per session. A person is limited to pursuing a maximum of six semester hours during the regular school year, if employed full time.

ADMISSION TO CANDIDACY

Admission to a graduate program does not admit a student to candidacy for a degree in education. To be eligible for admission to candidacy for the master's degree, a student must:

1. Have achieved regular graduate student status;
2. Have had a degree plan approved prior to the completion of the first semester's work;
3. Have completed a minimum of twelve semester hours of graduate work at Centenary exclusive of Institute courses.
4. Have earned a "B" average on all graduate work pursued;
5. Have presented evidence of teacher certification.

Upon the recommendation of the student's advisor and with the approval of the Chairman of the Education Department, formal admission to candidacy will be granted by vote of the Graduate Education Faculty.

COMPREHENSIVE FINAL EXAMINATION

Each candidate for the master's degree in education will be required to pass a comprehensive final examination covering all areas of the student's study. A written

examination will be conducted at least four weeks before the date on which the degree is planned to be conferred. The Graduate Education Faculty will evaluate comprehensive final examinations.

On an original examination, a decision to pass must be unanimous; otherwise, the student is conditioned or failed. A decision to fail must be by majority. If the committee reports that the student has failed, there will be no re-examination. A re-examination will be required to remove any conditions that the examining committee imposes upon the student; only one such re-examination will be permitted. The re-examination will be permitted no sooner than the following semester or summer session. The Chairman of the Education Department will set the time for re-examination.

TUITION REIMBURSEMENT FOR TEACHERS

The Louisiana Legislature passed a bill in the 1978 session enabling teachers to receive reimbursement for graduate courses taken. State Department forms

are available in the office of the principal.

If you are included as a staff member on your school's annual report, and the courses you

wish to take are a part of a degree plan, certification in an additional field, or an expansion of current certification, you qualify for tuition exemption. Your principal can inform you of necessary procedures prior to College registration.

PROGRAM DESCRIPTIONS

ELEMENTARY SCHOOL ADMINISTRATION

Completion of a minimum of 33 semester hours of graduate credit to include:

- A. Nine semester hours of educational administration and instructional supervision as follows:
 - 505—School Administration (includes elementary and secondary principalship)
 - 538—Elementary School Supervision
 - 560—Foundations and Theory of Educational Administration
- B. Twenty-one semester hours of professional education as follows:
 - Eighteen semester hours in professional education to include:
 - 501—Educational Research
 - 506—School Law
 - 532—Elementary School Curriculum
 - 563—Philosophy of Education
 - 565—School Personnel Administration
 - 566—School Finance

Three semester hours of electives in educational administration from:

- 507—School Plant and Facilities
- 564—School-Community Relations
- 568—Program Development and Evaluation

- C. Three semester hours from:
 - 533—Internship in Elementary School Educational Administration (one semester), or
 - 534—Clinical Supervision (Practicum) shall be one semester during the first year of service as principal or assistant principal, or
 - 535—Clinical Supervision (Practicum) in elementary school administration (one semester).

SECONDARY SCHOOL ADMINISTRATION

Completion of a minimum of 33 semester hours of graduate credit to include:

- A. Nine semester hours of educational administration and instructional supervision as follows:
 - 505—School Administration (includes elementary and secondary principalship)
 - 548—Secondary School Supervision
 - 560—Foundations and Theory of Educational Administration
- B. Twenty-one semester hours of professional education as follows:
 - Eighteen semester hours in professional education to include:
 - 501—Educational Research
 - 506—School Law
 - 542—Secondary School Curriculum
 - 563—Philosophy of Education
 - 565—School Personnel Administration
 - 566—School Finance

Three semester hours of electives in educational administration from:

- 507—School Plant and Facilities
- 564—School-Community Relations
- 568—Program Development and Evaluation

- C. Three semester hours from:
- 543—Internship in Secondary School Educational Administration (one semester), or
 - 544—Clinical Supervision (Practicum) shall be one semester during the first year of service as principal or assistant principal, or
 - 545—Clinical Supervision (Practicum) in secondary school administration (one semester).

SUPERVISOR OF INSTRUCTION

- Completion of a minimum of 33 semester hours of graduate credit to include:
- A. Fifteen semester hours in educational administration and supervision as follows:
- 532—Elementary School Curriculum
 - 538—Elementary School Supervision
 - 542—Secondary School Curriculum
 - 548—Secondary School Supervision
 - 560—Foundations and Theory of Educational Administration
- B. Fifteen semester hours of professional education as follows:
- 501—Educational Research
 - 506—School Law
 - 510—Testing and Measurement
 - 563—Philosophy of Education
 - 568—Program Development and Evaluation
- C. Three semester hours to be selected from:
- 573—Internship in Instructional Supervision, or
 - 574—Practicum in Instructional Supervision
- Education 533, 535, 543, or 545 may be substituted for Education 573 or 574.

ELEMENTARY EDUCATION

- Completion of a minimum of 33 semester hours of graduate credit to include:
- A. Twenty-one semester hours as follows:
- 501—Educational Research
 - 509—Human Relations in Educational Change or 513—Interpersonal Communication
 - 510—Testing and Measurement
 - 514—Foundations of Reading Instruction
 - 517—Linguistics; Historical, Geographical and Structural
 - 521—Exceptional Children—Learning, Physical and Emotional Handicaps
 - 532—Elementary School Curriculum
- B. Three semester hours from:
- 511—Improvement of the Teaching of Elementary Language Arts and Social Studies
 - 512—Improvement of the Teaching of Elementary Mathematics and Science
- C. Nine semester hours of electives in graduate education courses will meet the requirements of the master's degree. A maximum of six semester hours of Institute courses are permitted. Approval must be received from the Chairman of the Education Department prior to enrolling in such courses.
- D. In designing your program in elementary education to best suit your needs, some latitude in courses is possible.
- E. All substitutions and electives must be approved by the Chairman of the Education Department prior to enrolling in such courses.

SECONDARY EDUCATION

Completion of a minimum of 33 semester hours of graduate credit to include:

- A. Eighteen semester hours as follows:
 - 504—Supervision of Student Teaching
 - 514—Foundations of Reading Instruction
 - 517—Linguistics
 - 521—Exceptional Children
 - 542—Secondary School Curriculum
 - 564—School-Community Relations
- B. Three semester hours from:
 - 501—Educational Research
 - 510—Testing and Measurement
- C. Three semester hours from:
 - 509—Human Relations in Educational Change
 - 513—Interpersonal Communication
- D. Nine semester hours of electives in graduate education courses will meet the requirements of the master's degree. A maximum of six semester hours of Institute courses are permitted. Approval must be from the Chairman of the Education Department prior to completing such courses.
- E. In designing your program in secondary education to best suit your needs, some latitude in courses is possible.
- F. All substitutions and electives must be approved by the Chairman of the Education Department.

READING SPECIALIST CERTIFICATION

If Reading 514, 515, 516, and 518 are completed, the student will be certified as a Reading Specialist. Selective enrollment may be used in courses leading to Reading Specialist Certification.

M.ED. COURSE DESCRIPTIONS

ECONOMICS

- 544: ECONOMICS FOR TEACHERS 3 hours
A study of basic economic concepts and methods of presenting these concepts.
- 545: ECONOMIC GAMES AND SIMULATIONS 3 hours
A study of the use of games and simulations to provide an alternative to the classroom teacher in teaching economic concepts.

EDUCATION

501: EDUCATIONAL RESEARCH

The nature of scientific thinking, techniques of research design, planning and evaluation. Examination of principal research methods, survey of significant research studies.

- 503: CONTEMPORARY PROBLEMS IN EDUCATION 3 hrs.
(taken by permission of departmental chairman. May not be taken for PIP credit)

An advanced course dealing with special problems in the different fields of education. Student will choose a problem, explore and critically appraise significant research and current development germane to the problem. Students may take no more than two courses.

- 504: SUPERVISION OF STUDENT TEACHING 3 hours
Principles and techniques of supervision; emphasis on evaluation procedures.
- 505: SCHOOL ADMINISTRATION 3 hours
Duties and responsibilities of the elementary school and secondary school principal in areas of organization, leadership, administration, and supervision; principal's professional growth and his relationship to school, teachers, and patrons.
- 506: SCHOOL LAW 3 hours
Local, state and federal statutory, constitutional and case laws, rulings and opinions affecting education; legal rights and responsibilities of school personnel.
- 507: SCHOOL PLANT AND FACILITIES 3 hours
Buildings, grounds, and equipment and their significance to the educational program.
- 509: HUMAN RELATIONS IN EDUCATIONAL CHANGE 3 hours
Love, empathy, humor, understanding, and sensitivity as they apply to administrator, teacher, non-professional, personnel, and student.
- 510: TESTING AND MEASUREMENTS 3 hours
Theory, principles, and evaluation of various types of tests. Emphasis on both teacher-made and standardized tests.
- 511: IMPROVEMENT OF THE TEACHING OF ELEMENTARY LANGUAGE ARTS AND SOCIAL SCIENCES 3 hours
Study of methods, literature, curricula, materials, and research in the teaching of language arts and social studies. Emphasis on innovation.
- 512: IMPROVEMENT OF THE TEACHING OF ELEMENTARY MATHEMATICS AND SCIENCE 3 hours.
Study of methods, literature, curricula, materials, and research in the teaching of mathematics and science. Emphasis on innovation.
- 513: INTERPERSONAL COMMUNICATION 3 hours
Knowledge and skills of behavior generally applicable to face-to-face communication, one's own unique style of communication, group and organizational factors which affect that communication. Teacher-student, teacher-teacher, teacher-parent, and teacher-administrator situations are stressed.
- 521: EXCEPTIONAL CHILDREN—LEARNING, PHYSICAL AND EMOTIONAL HANDICAPS 3 hours
Understanding and working with pupils with handicaps; legislation, history and development, current literature, identifying characteristics, and organizational and instructional patterns and strategies.
- 532: ELEMENTARY SCHOOL CURRICULUM 3 hours
A study and evaluation of elementary school curriculum, theory, and design, including recent curriculum developments.
- 533: INTERNSHIP IN ELEMENTARY SCHOOL ADMINISTRATION 3 hours
Observation and participation in all facets of administration of an elementary school; conferences and observations with central office personnel; observation of central office operations; seminars and supervision by college faculty. Normally taken by persons on leave or assigned by central office instructional division. (One semester.)
- 534: CLINICAL SUPERVISION IN ELEMENTARY SCHOOL ADMINISTRATION (PRACTICUM) 3 hours
On-the-job training during one semester of the first year of service as principal or assistant principal of an elementary school; central office conferences and observations; seminars and supervision by college faculty.
- 535: CLINICAL SUPERVISION IN ELEMENTARY SCHOOL ADMINISTRATION (PRACTICUM) 3 hours
Supervised observation and experiences under the direction of an outstanding principal. Experiences will encompass all facets of administering an elementary school, observing central office personnel and operations, and seminars and supervision by college faculty. Normally taken by persons with released time from a portion of the teaching day, usually one-half day. (One semester.)
- 538: ELEMENTARY SCHOOL SUPERVISION 3 hours
Principles, techniques, procedures, and instruments used in supervision of instructional and auxiliary services in the elementary school.

- 542: SECONDARY SCHOOL CURRICULUM 3 hours
A study and evaluation of secondary school curriculum, theory, and design, including recent curriculum developments.
- 543: INTERNSHIP IN SECONDARY SCHOOL ADMINISTRATION 3 hours
Observation and participation in all facets of administration of a secondary school; conferences and observations with central office personnel; observation of central office operations; seminars and supervision by college faculty. Normally taken by persons on leave or assigned by central office instructional division. (One semester.)
- 544: CLINICAL SUPERVISION IN SECONDARY SCHOOL ADMINISTRATION (PRACTICUM) 3 hours
On-the-job training during one semester of the first year of service as principal or assistant principal of a secondary school; central office conferences and observations; seminars and supervision by college faculty.
- 545: CLINICAL SUPERVISION IN SECONDARY SCHOOL ADMINISTRATION (PRACTICUM) 3 hours
Supervised observation and experiences under the direction of an outstanding principal. Experiences will encompass all facets of administering a secondary school, observing central office personnel and operations, and seminars and supervision by college faculty. Normally taken by persons with released time from a portion of the teaching day, usually one-half day. (One semester.)
- 548: SECONDARY SCHOOL SUPERVISION 3 hours
Principles, techniques, procedures, and instruments used in supervision of instructional and auxiliary services in the secondary school.
- 551: FOUNDATIONS OF NURSERY SCHOOL AND KINDERGARTEN EDUCATION 3 hours
The development of pre-school education; growth and development characteristics of very young children; providing an environment for learning; and organizing and administering programs and services.
- 552: METHODS AND CURRICULUM OF EARLY CHILDHOOD EDUCATION 3 hours
The objectives of nursery school and kindergarten education; curricula and methods in language development, communication skills, science, social living, numbers, music, art, dramatic play, and other readiness experiences.
- 553: PRACTICUM IN NURSERY SCHOOL EDUCATION 3 hours
Supervised observation and teaching internship experiences in programs for nursery school children. Development of teaching competencies appropriate to instructional activities.
- 560: FOUNDATIONS AND THEORY OF EDUCATIONAL ADMINISTRATION 3 hours
An examination of foundations and administrative theories and their application to educational administration in public school systems.
- 563: PHILOSOPHY OF EDUCATION 3 hours
A study of the current philosophies of education, with attention and emphasis to their impact on solutions to problems in American education.
- 564: SCHOOL/COMMUNITY RELATIONS 3 hours
A study of techniques and practices in building successful public relations programs. Emphasis will be placed on research and design of successful programs.
- 565: SCHOOL PERSONNEL ADMINISTRATION 3 hours
A study of personnel theory and management and the interrelationship of the individual, the organization, and the educational process. A major purpose of the course is to conceptualize and practice key interpersonal leadership skills.
- 566: SCHOOL FINANCE 3 hours
A survey of financial and business management in public education, with emphasis on the study of budgeting and accounting procedures and of state, local, and federal sources of revenue.
- 568: PROGRAM DEVELOPMENT AND EVALUATION 3 hours
A comprehensive study of procedures and methods in securing information for the development, alteration, approval, and implementation of curriculum programs.

- 573: INTERNSHIP IN INSTRUCTIONAL SUPERVISION 3 hours
 Observation and participation in all aspects of supervision in elementary and secondary schools under the direction of outstanding supervisors. Experiences will encompass central office personnel and operations appropriate to supervisory activities, and seminars and supervision by college faculty. Normally taken by persons on leave or assigned by central office instructional division. (One semester.)
- 574: PRACTICUM IN INSTRUCTIONAL SUPERVISION 3 hours
 On-the-job training during one semester of the first year of service as a supervisor or released time for a portion of the teaching day, usually one-half day. Experiences will include observation and participation in all aspects of supervision in elementary and secondary schools; observing central office personnel and operations appropriate to supervisory activities; and seminars and supervision by college faculty. (One semester.)
- 595: SELECTED TOPICS 3 hours
 A detailed study of an area in education not normally covered in regular education courses. On demand.
- 595D: AN ALTERNATIVE APPROACH TO READING INSTRUCTION - BEGINNING ECRI 3 hours
 A study to provide techniques of direct instruction of vocabulary, comprehension, spelling, penmanship and proofing and to promote establishment of a behavior management system conducive to the building of the student's positive self-image.
- 596A: AUDIOVISUALS IN EDUCATION. 3 hours
 A Study of the use audiovisual equipment and the preparation of a variety of audio and visual materials for the classroom.
- 596D: AN ALTERNATIVE APPROACH TO READING INSTRUCTION - INTERMEDIATE ECRI 3 hours
 A study to promote implementation of ECRI techniques through participation in a practicum setting.
- 596F: RELIGION STUDIES IN PUBLIC EDUCATION 3 hours
 Comprehensive non-sectarian approach training for teachers and administrators. A study of a variety of ways religious studies can be legally presented in public education.

ENGLISH

- 501: SHAKESPEARE 3 hours
 A study in depth of selected plays. The arrangement is basically chronological; and examples of histories, comedies, and tragedies are included.
- 510: ADVANCED ENGLISH GRAMMAR AND COMPOSITION 3 hours
 A descriptive study of the structural logic and idiom of the English sentence and of the creation of precise, functional composition.
- 517: LINGUISTICS - HISTORICAL, GEOGRAPHICAL AND STRUCTURAL 3 hours
 An introduction to the scientific study of language; the nature of language structure; how languages are alike and how they differ.
- 520: LITERARY CRITICISM 3 hours
 A study of the background and development of modern literary criticism, with particular emphasis upon its development after Coleridge. The influences of literary theory, the various critical theories of this century, and the problems of practical criticism are the concerns of lectures, class discussions, and papers.

MATHEMATICS

- 594: SEMINAR IN MATHEMATICS FOR ELEMENTARY TEACHERS 3 hours
 A study to strengthen background of participants in the foundations of arithmetic, and extend their knowledge of the theory of numbers, how mathematics grows, and how arithmetic is extended to algebra.

- 595: FOUNDATIONS OF ALGEBRA 3 hours
 A study to strengthen the background of participants by considering mathematical systems and structures, and how they are developed. A careful consideration of the real number system and its subsystems, the extension to algebraic functions and expressions, and the complex number system should strengthen the algebraic backgrounds of participants as well as give them insights into the directions that mathematical developments take beyond that point.
- 596: FOUNDATIONS OF GEOMETRY 3 hours
 A study to strengthen the geometrical background of the participants not only with respect to the high school geometry they might actually be teaching but also to give them an understanding of the role that geometry plays with respect to other mathematical developments, how geometries differ from each other, and the varying applications that they may have.

MUSIC

- 595: LEVEL II, CERTIFICATION IN ORFF-SCHULWERK 3 hours
 Students will work with the instruments included in an Orff Instrumentarium with both improvised and composed material through teacher direction and homework assignments. Movement, speech and recorder techniques will be extended according to the objectives above and in accordance with the Level II guidelines issued by the American Orff-Schulwerk Association.
- 596: INTRODUCTION AND APPLICATION OF THE ORFF-KODALY APPROACH TO MUSIC EDUCATION 3 hours
 A study of the basic elements of music through participatory activities using music, speech, movement, children's games, and stories. Designed for the classroom teacher, music teacher, and other interested professionals.

PHYSICAL EDUCATION

- 595: METHODS AND MATERIALS OF TEACHING HEALTH AND
 PHYSICAL EDUCATION IN THE SECONDARY SCHOOLS 3 hours
 A study of curriculum planning based upon grade characteristics and educational philosophy. Emphasis will be placed on teaching-learning strategies, selection and design of materials, and analytical analysis.
- 596: PRINCIPLES AND PROCEDURES OF WOMEN'S SPORTS 3 hours
 An examination of the history, values, and trends in extracurricular sports programs for girls and women. Emphasis will be placed upon anthropometric and physiological factors, physical conditioning, sports training, and psychological and sociological implications of girls' and women's sports.
- 597: TECHNIQUES OF COACHING FOOTBALL 3 hours
 A study is made of the basic offenses and defenses in current use. The student is to gain an insight into offensive strategy and to learn defensive strategy, how to attack certain defenses, and how to contain certain offensive formations. Other areas include utilization of staff, practice organization, scouting techniques, and conditioning procedures.
- 598: TECHNIQUES OF COACHING BASEBALL 3 hours
 A study of the individual play of each position plus the techniques and fundamentals of baseball. Students will be given an insight into the rules of baseball, practice organization, field maintenance, and the correct method of scoring.
- 594: SCHOOL HEALTH 3 hours
 A study of the major health problems of elementary school children, including health screening, methods, materials and modern health resources.

- 555: DRUG EDUCATION 3 hours
A study of the sources, effects, and abuse of legal and illegal drugs. Emphasis is on the classification of frequently abused drugs, and the community and personal factors associated with this abuse.
- 557: CONSUMER AND NUTRITION EDUCATION 3 hours
A study of health services, products, and nutrition with emphasis upon methods and materials pertinent to health and physical education.
- 559: PHYSICAL EDUCATION FOR SPECIAL POPULATIONS 3 hours
Designed to prepare the physical educator to select and conduct physical education activities for children with various handicaps. Attention will be given to adapting activities and remedial techniques.

POLITICAL SCIENCE

- 585: SEMINAR IN POLITICAL SCIENCE - AMERICAN POLITICAL THOUGHT 3 hours
The examination of some basic themes in the development of American political thought: the nature and evolution of liberalism, the fusion of liberalism with capitalism, the subsequent rise of democracy and the struggle involved in the process of accommodation between democracy and capitalism-liberalism.
- 586: SEMINAR IN POLITICAL SCIENCE - POLITICAL PARTIES AND ELECTIONS 3 hours
An examination of the political behavior of the American electorate — national, state, and local — and exploration of various theories which attempt to explain why people vote as they do, why some candidates win and others lose and the implications of voting for the political regime.

PSYCHOLOGY

- 596: THE HYPERACTIVE CHILD 3 hours
A survey or recent research on the etiology, diagnosis, and treatment of the hyperactive child. Emphasis is on behavioral therapy.

READING

- 514: FOUNDATIONS OF READING INSTRUCTION 3 hours
A survey of principles and practices, methods and materials for devising, organizing, and implementing effective reading programs in all grades.
- 515: DIAGNOSIS AND CORRECTION OF READING DIFFICULTIES 3 hours
(Prerequisite - Reading 514)
Causes of reading disabilities; observation and interview procedures; diagnostic instruments; standard and informal tests; report writing; materials and methods of instruction.
- 516: CLINICAL PRACTICUM IN READING 3 hours
(Prerequisite - Reading 514 and 515)
Designed to be an integral part of Reading 515 in which students diagnose and treat reading disability cases under supervision. Course designed for three hours practicum in the morning (516) and two hours classwork in the afternoon (515). May be taken concurrently with Reading 515.
- 518: READING IN THE CONTENT AREAS 3 hours
Techniques for teaching reading and demonstrated models of instructional procedures will be the basis of the course. In addition, this course is designed to help teachers develop strategies for working with students who need remediation in reading skills in specific content areas.
- 519: CLINICAL DIAGNOSIS AND REMEDIATION OF READING DIFFICULTIES 3 hours
An advanced reading course utilizing methods used in clinical diagnosis of severe reading problems. (Reading 514, 515, and 516 are prerequisites.)

SOCIOLOGY

596: SEX EQUITY IN EDUCATION 3 hours
The course is designed to promote sex equity in education and will include: historical perspectives of sexism, stereotypes in our society and schools, sex bias in language and educational materials, economics of sexism, legal context of Title IX, community awareness.

ADMINISTRATION

President Donald A. Webb
B.A., Ohio Wesleyan University; M. Div., Methodist Theological School; Ph.D., Drew University
Vice-President Darrell M. Loyless
B.S., University of Texas; M.A., East Texas State University; Ph.D., The American University
Academic Dean Dorothy Bird Gwin
B.B.A., M.S., East Texas State University; Ed.D., University of Kansas
Registrar R. Johnson Watts
A.B., A.M., Duke University
Director of Admissions and Financial Aid John Lambert
B.A., Centenary College
Business Manager and Comptroller Jessie W. Outlaw
B.S., Woodbury College

GRADUATE COUNCIL

Donald G. Emler, Ed.D. Associate Professor of Religion and Chairman of the Department
Joseph D. Garner, Ed.D. Professor of Education and Chairman of Department (Secondary)
Dorothy Bird Gwin, Ed.D. Professor and Dean of the College
Gary Hallee, Ph.D. Assistant Professor of Physics
Robert N. Hallquist Professor of Education and Chairman of Department (Elementary)
Earle Labor, Ph.D. Professor of English
Lee Morgan, Ph.D. Brown Professor of English and Associate Dean
Barrie Richardson, D.B.A. Professor and Dean of the School of Business
Charles E. Vetter, Ph.D. Associate Professor of Sociology and Chairman of the Department
R. Johnson Watts, A.M. Registrar and Associate Professor of Foreign Language

MAGALE LIBRARY

James G. Volny Director of Library Services
B.S., Kent State; M.S.L.S., Western Reserve University
Ella C. Edwards Reference and Assistant Librarian
B.A., Northwestern State College; M.S., Louisiana State University
Christy J. Wrenn Cataloguer
B.A., Louisiana Tech, M.L.S., Louisiana State University
Carolyn Garison Archivist and Music Librarian
B.A., 1976, B.M., 1978, Centenary College of Louisiana; M.L.S., North Texas State University
Anna H. White Head of Circulation Department
B.A., Louisiana Tech University
Nancy E. Middleton Head of Acquisitions
B.S., Centenary College
Mary W. Rademacher Serials and Exchange Assistant
A.L.A., University of Minnesota
Dorothy Hall Library Aide

MASTER OF BUSINESS ADMINISTRATION FACULTY

- Barrie Richardson *Professor and Dean of the School of Business*
B.A., Carleton College, 1955; M.B.A., Indiana University, 1956; D.B.A., Indiana University, 1961. (1983)
- Betsy V. Boze *Instructor in Business*
B.S., Southern Methodist University, 1974; M.B.A., Southern Methodist University, 1975; Ph.D., The University of Arkansas, 1983. (1983)
- Ken M. Boze *Assistant Professor of Business*
B.S.B.A., University of Florida, 1974; M.B.A., University of Florida; Ph.D., The University of Arkansas, 1983. (1983)
- Harold R. Christensen *Assistant Professor of Economics*
Director, Economic Education Center
B.A., 1971; M.S., 1975; Ed.D., 1979, Oklahoma State University. (1980)
- Douglas W. Morrill *Associate Professor of Economics*
A.B., Oberlin College, 1938; A.M., University of Chicago, 1940; Ph.D., Indiana University, 1976. (1977)
- George E. McGovern, III *Assistant Professor of Business*
B.A., Louisiana State University, 1971; M.B.A., Mississippi State University, 1974. (1977)
- Louis A. Baker *Lecturer in Business*
B.S., Centenary College of Louisiana, 1954; M.Ed., Stephen F. Austin State University, 1960; Certified Louisiana Real Estate Instructor License and Appraiser, 1964. (1980)
- Jack E. Zahm *Lecturer in Business*
B.B.A., Canisius College, 1953; M.B.A., Louisiana Tech University, 1976. (1977)

MASTER OF EDUCATION FACULTY

- Joseph D. Garner *Professor of Education and Chairman of the Department*
B.S., 1949, M.S., 1950, Louisiana State University; Ed.S., Peabody College, 1961; Ed.D., University of Arkansas, 1967. (1967)
- Dorothy Bird Gwin *Professor of Education and Psychology and Dean of the College*
B.B.A., 1954, M.S., 1955, East Texas State University; Ed.D., University of Kansas, 1958. (1967)
- Robert N. Hallquist *Professor of Education and Chairman of the Department*
B.M., New England Conservatory of Music, 1950; M.A., Columbia University, 1959; Ed.D., University of Mississippi, 1968. (1967)
- Gaius N. Hardaway *Visiting Professor of Education*
B.S., Centenary College, 1949; M.Ed., University of Arkansas, 1954; Ed.D., University of Mississippi, 1969. (1977)
- Evelyn Adams *Lecturer*
B.A., Northwestern State College, 1953; M.Ed., Northwestern State College, 1969. (1980)
- David Bedard *Assistant Professor of Physical Education*
B.S., 1968, M.Ed., 1972, Northwestern State University; Ed.D., 1981, East Texas State University. (1981)
- Lewis Bettinger *Associate Professor of Psychology*
B.S., 1962, M.A., 1963, Ph.D., 1966; Ohio State University. (1972)
- Leroy Clay Brock, Jr. *Lecturer*
B.A., Northwestern State College, 1955; M.Ed., Northwestern State University, 1967. (1981)
- Harold Christensen *Assistant Professor of Economics*
B.A., 1971, M.S., 1975, Ed.D., 1979, Oklahoma State University. (1980)
- Edith Elliott *Lecturer*
B.M., 1962, Centenary College; M.M.Ed., 1969, Northwestern State University. (1982)
- Donald Emler *Associate Professor and Chairman of the Department of Religion*
B.A., 1960, University of Missouri at Kansas City; M.Div., 1963, Garrett Theological Seminary; Ed.D., 1973, Indiana University. (1976)

- James C. Farrar *Associate Professor of Physical Education and Chairman of the Department*
B.S., 1953, Louisiana Tech University; M.S., 1961, University of Arkansas; Ed.D., 1975,
Northwestern State University. (1977)
- Ann Fowler *Lecturer*
B.A., 1964, Northwestern State University; M.S., 1967, East Texas State University. (1983)
- Vivian Goodman *Lecturer*
B.A., 1949, M.Ed., 1975, Louisiana State University at Baton Rouge. (1983)
- Jap Gullatt, Jr. *Lecturer*
B.S., 1957, Louisiana Tech University; M.Ed., 1961, Mississippi State University. (1981)
- Michael Hall *Associate Professor of English*
B.A., 1968, M.A., 1972, University of Texas at Austin; M.A., 1974, Ph.D., 1976, The Johns
Hopkins University. (1976)
- Lilyan Hanchey *Lecturer*
B.S., 1953, Louisiana Tech University; M.Ed., 1961, Ed.D., 1971, Louisiana State Univer-
sity. (1983)
- Linda Henderson *Lecturer*
B.A., Northeast Louisiana University, 1973; M.Ed., Northeast Louisiana University, 1976.
(1980)
- David Jackson *Assistant Professor of English*
A.B., Occidental College, 1975; M.A., 1976, M.Phil., 1978, Ph.D., 1981, Columbia Univer-
sity. (1981)
- Donald L. Kennedy *Lecturer*
B.S., 1943, M.Ed., 1949, Louisiana State University. (1982)
- Joseph Koshansky, Jr. *Instructor of Political Science/History*
B.A., Eisenhower College, 1974; M.A., University of Tennessee, 1977. (1979)
- Kerry Laster *Lecturer*
B.A., 1970, Northeast Louisiana University; M.Ed., 1979, Louisiana State University at
Baton Rouge. (1981)
- Powell Layton *Lecturer*
B.S., Southwest Texas State College, 1947; M.S., Southwest Texas State College, 1948;
Ed.D., Northeast Louisiana University, 1978. (1978)
- Victoria LeFevres *Assistant Professor of Health and Physical Education*
B.S.E., Southern State College, Ark., 1968; M.A., 1969, Ph.D., 1971, Texas Woman's
University. (1982)
- Sandra Long *Lecturer*
B.A., 1963, M.Ed., 1972, Louisiana State University at Baton Rouge; M.A., 1979, Loui-
siana Tech University. (1981)
- Warren C. Lowe *Lecturer*
B.A., Centenary College, 1970; M.S. Northwestern State University of Louisiana, 1972;
Ph.D., University of Southern Mississippi, 1976. (1983)
- Joan C. Melancon *Lecturer*
B.S., St. Scholastica College for Women, 1958; M.Ed., Northwestern State University of
Louisiana, 1970. (1980)
- Ann Plaisance *Lecturer*
B.A., University of Southern Mississippi, 1968; M.A., Northeast Louisiana University.
(1981)
- Antoinette Price *Lecturer*
B.S., Centenary College, 1950; M.Ed., Louisiana State University, 1953; Ed.D., North-
western State University, 1979. (1980)
- David E. Thomas *Associate Professor of Mathematics and Director of Computer Center*
B.S., Southeastern Louisiana University, 1969; M.S., 1973, Ph.D., 1974, Tulane University
(1974)
- Charles E. Vetter *Associate Professor of Sociology and Chairman of the Sociology Department*
B.A., Northwestern University, 1961; M.A., 1965, Ph.D., 1975, North Texas State Universi-
ty. (1970-73; 1975)

Barbara Zimmerman Lecturer
B.S. Bowling Green State University, 1954; M.S. Wayne State University, 1963; Ph.D.,
Ohio University, 1968. (1980)

ACADEMIC CALENDAR 1983-84

FALL SEMESTER, 1983

Registration (according to following surname schedule):	A-F 3 p.m. to 4 p.m. . . . August 17
	G-L 4 p.m. to 5 p.m.
	M-R 3 p.m. to 4 p.m. . . . August 18
	S-Z 4 p.m. to 5 p.m.
Class work begins	August 30
Labor Day holiday	September 5
Last day for enrolling, adding courses, or changing sections	September 8
Last day for dropping courses or changing enrollment status	October 28
Mid-semester grades due	Noon October 21
Thanksgiving recess begins	2:10 p.m. November 23
Thanksgiving recess ends	November 28
Class work ends; last day for removing incomplete grades from preceding semester (NOTE WELL: The State Department of Education will <i>not</i> accept the removal of a grade of "Incomplete" for those participating in the Tuition Exemption Continuing Education for Teachers Program)	December 9
Semester examinations	December 12-16

SPRING SEMESTER 1984

Registration	TBA TBA
Class work begins	January 31
Last day for enrolling, adding courses, or changing sections	February 9
Spring recess begins	2:10 p.m. March 2
Spring recess ends	March 12
Mid-semester grades due	Noon March 16
Last day for dropping courses or changing enrollment status	March 23
Easter recess begins	4:45 p.m. April 19
Easter recess ends	8:20 a.m. April 24
Class work ends; last day for removing incomplete grades from preceding semester (NOTE WELL: The State Department of Education will <i>not</i> accept the removal of a grade of "Incomplete" for those participating in the Tuition Exemption Continuing Education for Teachers Program)	May 18
Semester examinations	May 21-25
Baccalaureate and Commencement	2:30 p.m. May 27

SUMMER SESSION 1984

Registration	TBA	TBA
Four-week courses meeting 1 hr. 55 min. daily	(a) June 12-July 6	
	(b) July 9-August 3	
Eight-week courses meeting 55 min. daily	June 12-August 3	
Nine-week courses	July 12-August 10	
Independence Day holiday	July 4	
Last day for enrolling, adding courses, or changing sections		
June 12-July 6 courses	June 14	
July 9-August 3 courses	July 11	
Eight- and nine-week courses	June 15	
Last day for dropping courses or changing enrollment status		
June 12-July 6 courses	June 19	
July 9-August 3 courses	July 16	
Eight- and nine-week courses	June 26	



For additional information and application forms, contact:

Admission to Master
of Education Program —
Department of Education
Centenary College of Louisiana
P.O. Box 4188
Shreveport, Louisiana 71134-0188
Tel: (318) 869-5223

Admission to Master
of Business Administration Program —
School of Business
Centenary College of Louisiana
P.O. Box 4188
Shreveport, Louisiana 71134-0188
Tel: (318) 869-5141

Admission to non-degree
graduate education —
Office of Continuing Education
Centenary College of Louisiana
P.O. Box 4188
Shreveport, Louisiana 71134-0188
Tel: (318) 869-5115

Dean of the College (318) 869-5104

Registrar (318) 869-5146

